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Tel: 0118 923 9983 E-mail: buspasses@horsemancoaches.co.uk

COACH SERVICE 244 HOLT, EMMBROOK & FOREST SCHOOLS

From Shinfield, Arborfield, Finchampstead & Barkham

Home to School Transport 2023/2024 Academic Year

This leaflet contains information relating to our Service for the forthcoming academic year. Here you will find all the Timetables, and a Faretable showing the cost of an Annual Pass. Should you have any queries please ask. On the next page you will find some general information relating to the Service.

In order to apply for a pass please complete the application form and return it to us as soon as possible. The Pass incorporates a photograph of the Holder. It is essential therefore that you provide a jpeg digital picture with your application. **Passes will be posted out before the start of term.** Students **MUST** show their Pass every time they board the coach. Travel may be refused to anyone not showing a valid pass.

Instalment payments are available by direct debit (subject to status). The Direct Debit mandate form can be completed online, over the phone, or by a paper form. In the event that any payment is not received, the Pass may be withdrawn from the student until such time as all outstanding amounts have been settled.

In line with GDPR law, please note that the personal data supplied on your application form will be held on computer solely for administration and pass control purposes. We do not use personal data for marketing nor do we share it with third parties. You can opt out of future service notifications on our application form, and if your child ceases to be a passholder your personal data will be deleted. Our full privacy policy can be found on our website at www.horsemancoaches.co.uk.



GENERAL INFORMATION - TERMS & CONDITIONS

1. Passes are issued subject to the following conditions:

- a. It must be produced for inspection on each journey, or travel may be refused.
- b. It is not transferable and will be invalid if altered, mutilated or defaced.
- c. It does not entitle the Holder to any priorities over other passengers.
- d. **A minimum of 30 DAYS notice is required if you no longer wish to use the service.**
Such notice must be served in writing. We reserve the right to charge for all service days during the 30 day notice period.
- e. A Pass is valuable and every effort should be made to ensure its safekeeping. Therefore if it is lost or stolen, report it to the company immediately by telephone. **Then complete and return a pass replacement form, together with a fee of £10.00.**
- f. Damaged Passes will be replaced on production of the original Pass and the required fee of £10.00.
- g. Passes should be handed to the Driver on their expiry date.
- h. The Company reserves the right to give one month's notice to cease the service in the event of the service being undersubscribed or by factors outside our control.
- i. The Company reserves the right to vary the timetable from that published.
- j. Unacceptable behaviour will result in travel being refused.
- k. Applications for refunds in respect of cancellation will only be considered when the actual pass has been returned to our offices and a receipt issued. Returning the pass for cancellation and subsequent refund does not negate the need to serve the 30 day's notice referred to in item d. above.

2. If you need help, contact:

| | | |
|---------------------|---|---------------------------------|
| LOST PROPERTY | - | 0118 923 9989 |
| SERVICE INFORMATION | - | 0118 923 9987 (Operations) |
| PASS ENQUIRIES ONLY | - | 0118 923 9983 |
| EMAIL ADDRESS | - | buspasses@horsemancoaches.co.uk |

3. Our modern fleet of coaches feature:

| | |
|--------------------------|---|
| CCTV cameras | Vehicle tracking |
| Tachograph recording | Speed limiter restriction |
| Fail-safe braking system | Air-conditioning/Forced air ventilation |
| Seat belt on every seat | Two-way communication with base |

4. Our Drivers are:

Fully qualified PCV licence holders and CPC trained
DBS Police checked
Subject to annual driving standard assessment

5. Students travelling on our coaches are expected to:

Occupy their seat correctly, using the belt provided.
Board and alight with consideration for others.
Dispose of litter in the bin provided or take it with them.
Have their pass with them to show **EVERY** time they board.



FARETABLE

2023/2024 Academic Year

COACH SERVICE 244

TO HOLT, EMMBROOK & FOREST SCHOOLS

The cost for an ANNUAL PASS to cover all days the schools are open for pupil attendance, between September 2023 and July 2024, is **£825.00**.

Alternatively, **CASH FARES** are available - see page 5 for full list of cash fares by stop.

The 244 service is partly subsidised by Wokingham Borough Council.

PAYMENT METHODS:

1. Full payment by BACS or credit/debit card.
2. By Direct Debit (10 payments of £82.50) - complete a Direct Debit Mandate form and email or post it back to us, or call us to set it up over the phone.

THE APPLICATION FORM CAN BE FOUND HERE:

<https://www.cognitofrms.com/HorsemanCoachesLtd/BusPassApplicationForm202244SEP23>

- Complete the Application Form, uploading a jpeg photo of each student
- Complete and sign a Direct Debit mandate form if paying by instalments

OR

Arrange to make full payment for £825.00 by 25th August 2023

PLEASE SUBMIT YOUR COMPLETED APPLICATION TO US BY 20th AUGUST

PASSES WILL BE POSTED OUT BEFORE THE START OF TERM.

Bus Pass Department, Horseman Coaches, Unit 2 Acre Road, Reading, Berks, RG2 0SU.

Email: buspasses@horsemancoaches.co.uk Tel: 0118 923 9983



TIMETABLE

2023/2024 Academic Year

COACH SERVICE ROUTE 244

Mondays to Fridays
during School Terms Only

| Stop No | Time AM | STOP LOCATION DETAILS | APPROX. PM Time |
|---------|---------|--|-----------------|
| 1. | 07.00 | Reading - Station Road, bus stop SB (AM ONLY) | - |
| 2. | 07.13 | Reading - Shinfield Road, Christchurch Green (AM ONLY) | - |
| 3. | 07.16 | Reading - Shinfield Road, bus stop before junction Cressingham Road | 16.26 |
| 4. | 07.17 | Reading - Shinfield Road, bus stop opposite junction Beech Road | 16.25 |
| 5. | 07.19 | Reading - Shinfield Road, opposite Sainsbury's (formerly The Maidens) | 16.24 |
| 6. | 07.21 | Reading - Shinfield Road, bus stop just after junc. Halls Lane | 16.21 |
| 7. | 07.22 | Reading - Shinfield Road, bus stop after Ducketts Mead | 16.20 |
| 8. | 07.23 | Shinfield - Shinfield Road, The Shinfield Arms PH | 16.14 |
| 9. | 07.24 | Shinfield - Hollow Lane, bus stop before Church Lane roundabout | 16.13 |
| 10. | 07.25 | Shinfield - School Green, bus stop just before roundabout | 16.12 |
| 11. | 07.29 | Arborfield Cross - Eversley Road, bus stop opp. The Swan Inn | 16.09 |
| 12. | 07.31 | Arborfield Green - Biggs Lane, bus stop before junc. Princess Marina Drive | 16.06 |
| 13. | 07.32 | Arborfield Green - Baird Road, junction Sheerlands Road bus stop | 16.05 |
| 14. | 07.34 | Hogwood - Nine Mile Ride Extension, Robinson Crusoe Park bus stop | 16.03 |
| 15. | 07.35 | Nine Mile Ride - bus stop by California Country Park entrance | 16.02 |
| 16. | 07.36 | Nine Mile Ride - Manor Park Drive bus stop | 16.02 |
| 17. | 07.43 | Nine Mile Ride - bus stop before California Crossroads | 15.54 |
| 18. | 07.44 | Finchampstead – Finchampstead Road, Ratepayers Hall bus stop | 15.53 |
| 19. | 07.45 | Finchampstead - Barkham Ride, bus stop opposite One Stop store | 15.52 |
| 20. | 07.49 | Barkham - Barkham Road, bus stop opposite The Bull PH | 15.48 |
| 21. | 07.50 | Barkham - Barkham Road, bus stop by junc. Aggisters Lane | 15.46 |
| 22. | 07.52 | Barkham - Barkham Road, bus stop before junc. Sandy Lane | 15.45 |
| 23. | 07.53 | Wokingham – Barkham Road, Ye Olde Leathern Bottel bus stop | 15.44 |
| 24. | 07.54 | Wokingham - Barkham Road, bus stop before Woosehill Lane | 15.43 |
| | 08.14 | Wokingham, Holt School, Holt Lane | 15.40 |
| | 08.17 | Emmbrook, Matthewsgreen Road, Dog & Duck PH bus stop | - |
| | 08.32 | Winnersh Crossroads | - |
| | | Emmbrook, Emmbrook School, Emmbrook Road | 15.35 |
| | | Winnersh, Reading Road, Winnersh Post Office | 15.25 |

This route serves many other bus stops en-route to Wokingham - see the Route Map for other stops not listed here.

